TREQSO

Ensuring correct and accurate purchasing decisions with inventory reporting and inquiry

Typical Applications

TREQSO Purchase Order Module provides your purchasing staff the tools to make the right buying decisions. Flexible and easy to use, the software is adaptable to a wide range of applications including:

• Job Shop / Manufacturing
• Wholesale / Retail Distribution

Functions

• Purchasing
• Receiving
• Reporting

Benefits

Automatic purchase order generation saves time, decreases backorders, and helps you control inventory costs. As you accumulate item usage history, minimum, maximum and re-order levels can be adjusted accordingly giving you even greater control and freeing you from tedious analysis.

Choose the right vendor for your current requirements! Vendor performance is monitored by tracking costs, lead times, and percentage increases or decreases. Viewable at any time, this information is a powerful decision making tool.

TREQSO guides purchasing agents to the correct order quantities. When purchasing an item, your buyer can immediately view usage history, the current quantities in inventory including those committed, quantities already on order, and minimum order and reorder points.

Features

PURCHASING

Purchase orders can be generated manually or automatically. Types of purchase orders include regular, blanket with timed release and drop shipments. The automatic purchase order generation option steps through all items below either reorder level or minimum level for a particular vendor. Items can be ordered or skipped based upon the anticipated need.

The requisitions feature allows for the request of items from many sources to purchase orders.

Purchase order forms can be created as needed. This can include virtually unlimited text/notes to provide additional information or comments.

Purchase non-stock or unknown inventory as well as stock inventory within the same PO.

Integration to sales orders "attaches" backordered items to purchase orders. Recommended order quantities will change accordingly.

Maintain your purchasing history indefinitely. Purge according to your requirements.

Inquire on the status of current purchases or purchasing history by vendor or item.

RECEIVING

Allows receipt of partial quantities or more than ordered. Leave the PO status of each line item open or closed as needed.

Receive substitutes or non-ordered items.

Items can be received into multiple locations.

Supports the ability to receive in a different unit of measure than ordered.

Commits inventory to job or sales orders upon receipt.

Drop shipments or delivery to remote warehouses is supported.

Purchase order returns removes the item from inventory when the PO return is processed.

REPORTING

You can design an unlimited number of specialized purchase order reports.

Open purchase order registers, supplier part status and analysis, backorder listings and purchase order status reports are available.

Receiving reports can be printed to attach to purchase orders. A report on receipt of backordered items is automatically created.

Interfaces

• Inventory
• Sales Order / Job Order
• Accounts Payable

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